



# MLS Only APPLICATION for Membership

Broker Participant  
(Broker of Record)

Subscriber  
(Salesperson & Broker Associate)

Appraiser Participant  
(Responsible Member)

Appraiser Subscriber

## 1. AGENT INFORMATION

Name (as it appears on your DRE License): \_\_\_\_\_

Name (as you wish it to appear on the roster): \_\_\_\_\_

Home/Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Home Fax: \_\_\_\_\_

Mobile Phone: \_\_\_\_\_ Additional Phone: \_\_\_\_\_

Driver's License #: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

DRE License #: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Email: \_\_\_\_\_

Web Page Address: \_\_\_\_\_

Which do you want as your preferred mailing address?

Office

Home

How would you like to receive your billing invoices?

Mail

E-Mail

Are you a Military Veteran?  YES  NO (Information is optional and will be displayed on roster.)

## 2. OFFICE INFORMATION

Office Name: \_\_\_\_\_ Office ID: \_\_\_\_\_

Office Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Office Phone: \_\_\_\_\_ Office Fax: \_\_\_\_\_

BRE Corporation License # (if applicable): \_\_\_\_\_ Exp. Date: \_\_\_\_\_

## 3. ADDITIONAL INFORMATION

I am currently an active member of an MLS and/or REALTOR® Association:  Yes  No

If yes, please list MLS and/or REALTOR® Association: \_\_\_\_\_

### For Office Use Only

New

Reinstatement

Update to Broker

Update to Subscriber

Agent ID #: \_\_\_\_\_

Check DRE – License Status

Orientation Date: \_\_\_\_\_

Check CAR Ethics Check

Join Date: \_\_\_\_\_

Check NRDS

**GENERAL TERMS AND CONDITIONS OF MEMBERSHIP  
PLEASE READ CAREFULLY**

I am a (check the applicable box):  sole proprietor  general partner  corporate officer  branch manager  employee

Have you ever been disciplined by any Associations or MLS's?  Yes. (If yes, attach copies of the discipline)  No

Have you ever been disciplined by the DRE?  Yes. (If yes, provide all details and dates or attach copies of discipline).  No

**MLS Broker Participants Only:** To be eligible for MLS membership, MLS Broker Participants must offer and/or accept compensation in the capacity of a real estate broker. I agree to pay fees as may be determined for the use (and fines for the misuse) of the service by the broker and any licensee using their own service. I am responsible for the practices of all licensees using my service. I am responsible for notifying the Association in writing of all licensees affiliated under my license and for payment of the participation fees of such licensees. \_\_\_\_\_ (Please Initial)

**MLS Appraiser Participants Only:** I agree to pay fees as may be determined for the use (and fines for the misuse) of the service by the Appraiser and any licensee using their own service. I am responsible for the practices of all licensees using my service. I am responsible for notifying the Association in writing of all licensees affiliated under my license and for payment of the participation fees of such licensees. \_\_\_\_\_ (Please Initial)

**MLS Rules & Regulations:** I understand and agree that by becoming and remaining a participant or subscriber to the MLS, I agree to abide by the MLS Rules and Regulations, as from time to time amended. Violation of any MLS rule may result in discipline, fine and/or ultimate suspension of the service. In addition to that, my actions may cause damage to the Association which owns the MLS and may pursue its legal remedies against me to recover such damages. I acknowledge it is my responsibility to review the MLS Rules and Regulations at [www.nsdcrealtors.com](http://www.nsdcrealtors.com). \_\_\_\_\_ (Please Initial)

Persons other than principals, partners, corporate officers or branch office managers of real estate or appraisal firms who hold a valid California real estate broker's license must remain employed by or affiliated with an MLS Broker Participant or MLS Appraiser Participant of the MLS in order to join as an MLS Subscriber. \_\_\_\_\_ (Please Initial)

**Orientation:** I understand that the North San Diego County Association of REALTORS® requires an MLS orientation and that I have 60 days from my join date to complete the course. Non-compliance will result in forfeiture of my fees and suspension of the MLS service. \_\_\_\_\_ (Please Initial)  Online Orientation Course (\$20)

**No refund:** I understand that the fees for MLS service are non-refundable. In the event I fail to maintain eligibility for membership for any reason, I understand I will not be entitled to a refund of fees. \_\_\_\_\_ (Please Initial)

**Security of User ID and Pass codes:** Participants and Subscribers are responsible for the security of their agent ID and passcodes and shall not give or allow use of/ or make available their passcodes to any person. \_\_\_\_\_ (Please Initial)

**Security of Lockbox Key System:** I acknowledge that it is necessary to maintain security of the lockbox system by not lending or making available the lockbox key to any person, even if an authorized MLS user. Only one lockbox key will be assigned per member. I further agree to follow all additional security procedures as specified by the MLS Rules and Regulations and the Key User Agreement. \_\_\_\_\_ (Please Initial)

**Authorization to release and use information waiver:** I authorize the North San Diego County Association of REALTORS® or its representatives to verify any information provided by me in this application by any method including contacting the California Department of Real Estate, my current or past responsible broker or designated REALTOR®, or any Association or MLS where I held, or continue to hold, any type of membership. I further authorize any association or MLS where I held, or continue to hold any type of membership to release all my membership or disciplinary records to the North San Diego County Association of REALTORS®. \_\_\_\_\_ (Please Initial)

**Permission to communicate:** By signing below, I expressly authorize the Board/Association, including the local, state and national, or their subsidiaries or representatives to fax, e-mail, telephone or send by U.S. Mail to me, at the fax numbers, e-mail, telephones and addresses above, material advertising the availability of or quality of any property, goods or services offered, endorsed or promoted by the Board/Association. \_\_\_\_\_ (Please Initial)

**MLS applicants Arbitration Agreement:** A condition of membership in the North San Diego County Association of REALTORS® participant in the MLS is that you agree to binding arbitration of disputes. As a MLS Broker, Appraiser, or Subscriber, you agree for yourself and the corporation or firm for which you act as a partner, officer, principal or branch office manager to binding arbitration of disputes with (i) other MLS participants and subscribers; or (ii) any other MLS Broker or Appraiser Participants or MLS Subscriber of another Association MLS which shares a common database with this Association MLS through a Regional or Reciprocal Agreement. Any arbitration under this agreement shall be conducted using the Association facilities and in accordance with the Association rules and procedures for arbitration, pursuant to the California Code of Ethics and Arbitration Manual. \_\_\_\_\_ (Please Initial)

SIGNATURE

I certify that I have read and agree to the terms and conditions of this application and that all information given in this application is true and correct.

**Signature of Applicant                      Date                      Signature of Broker /Manager of Record                      Date**

**I'm interested in learning more about the following real estate topics:**

- |  |   |
|--|---|
| <input type="checkbox"/> Commercial                  | <input type="checkbox"/> Broker & Management                      |
| <input type="checkbox"/> Risk Management             | <input type="checkbox"/> Property Management                      |
| <input type="checkbox"/> Technology                  | <input type="checkbox"/> Professional Development                 |
| <input type="checkbox"/> Hot Topics                  | <input type="checkbox"/> Marketing                                |
| <input type="checkbox"/> Young Professionals Network | <input type="checkbox"/> Risk Mitigation Specialist Certification |



NORTH SAN DIEGO COUNTY  
**REALTORS®**

### Credit Card Charge Authorization Form

Date: \_\_\_\_\_

Agent ID #: \_\_\_\_\_

Phone #: \_\_\_\_\_

Name: \_\_\_\_\_

Name on Credit Card: \_\_\_\_\_

Card #: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Exp: \_\_\_\_\_

Description \_\_\_\_\_ Amt to be charged: \$ \_\_\_\_\_ Initial \_\_\_\_\_

Description \_\_\_\_\_ Amt to be charged: \$ \_\_\_\_\_ Initial \_\_\_\_\_

Description \_\_\_\_\_ Amt to be charged: \$ \_\_\_\_\_ Initial \_\_\_\_\_

Description \_\_\_\_\_ Amt to be charged: \$ \_\_\_\_\_ Initial \_\_\_\_\_

Description \_\_\_\_\_ Amt to be charged: \$ \_\_\_\_\_ Initial \_\_\_\_\_

**TOTAL TO BE CHARGED \$ \_\_\_\_\_**

Authorized Signature: \_\_\_\_\_ NSDC Staff Initials \_\_\_\_\_

#### Automatic Debit Authorization

By signing here, you authorize North San Diego County REALTORS® to keep your credit card number on account for automatic debit for MLS Quarterly Billing and monthly Association/Store Service billing. Debits for MLS Fees will occur in the months of February, May, August, and November consistent with the appropriate fees established by North San Diego County REALTORS®.

To discontinue this service, please notify North San Diego County REALTORS® in writing at least 30 days in advance of any of the above stated debit months. **NOTE THAT FEES ARE SUBJECT TO CHANGE WITHOUT PRIOR NOTICE.**

Please indicate if authorizing North San Diego County REALTORS® Store/Service Billing, MLS Quarterly Billing, and/or Sentrilock Annual Billing by checking the appropriate box. \* This authorization excludes the annual REALTOR® dues.

Store/Services\*     MLS Quarterly Billing     Sentrilock Annual Billing

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

# Membership Checklist

- Have all applications filled out completely and signed by your broker/manager.
- Include a copy of your valid California DRE license and Driver's license.
- If you have previously been a REALTOR® member of another association, please supply us with your NRDS# and a letter of good standing.
- For your convenience we accept check, cash, VISA, MasterCard, Discover, and American Express.
- Send completed applications and items listed above to [membership@nsdcrealtors.com](mailto:membership@nsdcrealtors.com), or walk-in to a service center (listed below) near you.
- Keycards access can be purchased by applicant at the time of submission.

**If you have any questions, please do not hesitate to contact us.**

Vista Admin Office  
906 Sycamore Ave., Ste. 104  
Vista, CA 92081  
Email: [membership@nsdcrealtors.com](mailto:membership@nsdcrealtors.com)  
(760) 734-3971  
(760) 734-3976 fax