



MLS Assistant Affiliation Application

Assistant Name*: _____
Print name as it appears on BRE License (If licensed)

Billing Address: _____

City State Zip

Assistant Phone: _____ **Driver's License:** _____

Association/MLS Email: _____

Billing Email (If different) _____

DRE License Information: I **do not** hold a CA real estate license
 I **do** hold a CA real estate license DRE License #: _____

Supervising Agent/Broker MLS ID #: _____

Supervising Agent/Broker Name: _____

Office Information:

Office Name: _____ **Office #:** _____

Office Address: _____
Address Suite #

City State Zip

Office Phone: _____ **Office Fax:** _____

Signature of Assistant Date Signature of Responsible Agent Date

Terms and Conditions

I agree to abide by the MLS Rules and Regulations and all administrative policies, which can be found at www.nsdcrealtors.com. I will observe these Rules, with such amendments as may be made hereafter, as long as I remain an Assistant. _____ **Initials**

I am responsible for the security of my Assistant pass code and will not share or make available to any other person. _____ **Initials**

I agree to complete an MLS orientation within 60 days of my join date. _____ **Initials**

I understand as an assistant I will not be identified as an agent or contact person for a property listed with the MLS. _____ **Initials**

Broker Participants may be billed for licensed Registered Assistants who perform duties in which a California brokers or salespersons license is required in an amount equal to a Subscriber fee. _____ **Initials** & _____ **Broker Initials**

Participant or Subscriber linked to the Registered Assistant may be fined, disciplined or terminated for Registered Assistant's misconduct. _____ **Initials** & _____ **Broker Initials**

Licensed Registered Assistants applying for MLS access through affiliation with a REALTOR broker are not exempt from the broker's variable dues requirements. _____ **initials** & _____ **Broker initials**

The above assistant is affiliated with my office. This authorizes his/her access to the Multiple Listing Service. I understand that I am responsible for the assistant's use or misuse of the service in accordance with the MLS Rules and Regulations and have read and initialed the terms and conditions as stated above.

Broker/Manager of Record Signature Date

Assistant ID #: _____ Total Charge: \$ _____ Payment Type: ___ Cash ___ Check ___ Credit Card

Orientation Date: _____ Credit Card: _____ Exp. Date: ____ / ____

Join Date: _____ Signature of Card Holder: _____

***Attach copy of picture ID.** Email to Membership@nsdcrealtors.com